26 Pebruary 1.954

MEMORANDUM FOR: Chairman, Incentive Awards Committee

SUBJECT

: Minutes of CIA Incentive Awards Committee Meeting

1. The Central Intelligence Agency Incentive Awards Committee was convened on Thursday, 25 February 1954, at 1:45 P.M., Room 223, Curie Hall, by the Chairman, Mr. Harrison G. Reynolds. Members present were:

Mr. Harrison G. Reynolds - Chairman

3. The Committee voted the following action on the employee suggestions presented:

No. 2 Approved monetary award cate of Award signed by No. 3 Approved monetary award tory Letter from Chairman. No. 4 - Approved monetary award tory Letter from Chairman. No. 5 - Approved monetary award tory Letter from Chairman. No. 6 roved Commendatory Letter No. 7 Recommended that memorandum under signature of Committee Chairman be forwarded to the Deputy Director of Adminis-

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tration (DD/A) proposing adoption of suggestion. Deferred consideration of award pending information regarding benefits or savings to be effected through utilization of suggestion.

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No. 8 — Approved recommendation of Evaluating Office in nonadoption of suggestion.

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No. 9 Same as above action.

No.10 me as above action.

TABS A-D Approved recommendation of Evaluating Offices in nonadoption of twenty-five suggestions.

Recommended that suggestion numbers 446,
453 and 462 be referred back to Evaluating Offices.

4. The Committee was adjourned by the Chairman at 2:55 P.M.

FOR THE INCENTIVE AWARDS COMMITTEE

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Executive Secretary

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